



ABN 55397278515

COMMITTEE MEETING – MINUTES

MEETING INFORMATION	
Meeting date	Wednesday, 5 August 2026
Location	Barry Thompson Community Hall, 139 Artarmon Rd, Artarmon NSW 2064
Chair	Glenda Hewitt
Secretary	Helen Macpherson (Meeting Minutes)
Present	Committee members: Adrian Alexander (AA), Leonard Chan (LC), Glenda Hewitt (GH), Helen Macpherson (HM), Stuart Powell (SP), Peter van Roekel (PVR), Sumita Kumar (SK), Ranjit Nair (RN), Plamen Bassarov (PB)
Guests	Councillor Georgie Roussac (GR)
Apologies	Anna Greco (AG), Chris Baker (CB), Judi Homewood (JH), Mary Ann Irvin (MI)
Disclosure of interest	None
Meeting opened	7:30 PM
Meeting closed	8:30 PM

MINUTES

1. **Welcome, apologies and disclosure of interests**

GH took the Chair and, noting that a quorum was present, opened the meeting at 7:30 PM, with an Acknowledgement of Country.

2. **WCC Councillors Update and Open Forum 2.1**

Monthly update

- GR provided the following update:
 - WCC was in recess in July. There will be an extraordinary meeting on Monday 10 August to address the matters which were not addressed at the June meeting. There will then be a further WCC meeting at the end of August.
 - The bike path consultation process will start at the end of August.

2.2 **Open forum**

- LC asked whether the bike path project is integrated with other Councils' bike path projects. GR stated that WCC is coordinating with North Sydney Council, and that North Sydney Council is more advanced than WCC in its bike path project.
- AA asked about the status of the outer perimeter drainage works at Artarmon Oval. GR stated that this work is in train and is part of the broader drainage works.

3. **Confirmation of last Committee Meeting Minutes**

- A motion was made to accept the July 2026 meeting minutes (noting that the August meeting date needs to be corrected).
- Moved: SP
- Seconded: LC
- **Motion: Carried.**

4. **Update on Action Items 4.1**

Hampden Road shops

- WCC addressing this issue. Agenda item to be removed from next month's agenda.

4.2 **WCC Activation Events**

- WCC addressing this issue. Agenda item to be removed from next month's agenda.

4.3 **Timing of Publication of the Cycleway Plan**

- This issue is addressed above in GR's WCC update.

4.4 Handover of Treasurer duties

- AA reported that he is waiting on an email from MYOB regarding migration of data.
- GH noted the treasurer's obligations under clause 17B of the Constitution.
- AA stated that he has hard copy papers to hand over to LC: includes all the corporate governance information (ASIC, tax and Fair Trading) for the last 7 years. LC will go to AA's home to get the boxes on Sunday 9 August at 10 am.

4.5 Government grants update

- LC reported that he is keeping a running tally of the items that the APA can claim. Totals almost \$2K. Need to determine how to allocate the remainder of the grant money (\$2800). Discussion as to how much to allocate to last financial year for accounting purposes. LC to propose allocation for this financial year. LC to sign off on accounts and GH to review.

4.6 Insurance Cover Update

- This item is pending.

4.7 Northern Beaches Network Review submission

- No report as CB not in attendance.

4.8 Rail Corridor Project

- This project is on hold.

4.9 APA Inclusion in State Active Transport Program

- RN reported that this program is going live on 14 August.

5. President's Update

- President's report circulated before the meeting.
- GH noted:
 - ✦ Ongoing Sydney Water waste water upgrade.

- ✦ Hampden Lane reversal: WCC reviewed and decided not to proceed.
- ✦ Attending a recent briefing on crime in Artarmon: relative to other areas, Artarmon is still one of the safest Sydney suburbs.
- ✦ No September PIM because of the upcoming CWPA meeting.

6. **Secretary's Update**

- HM reported that in the last month she had received very few emails, noting only a development notification email from WCC and a traffic related inquiry.

7. **Treasurer's Update**

- LCC circulated the Treasurer's report before the meeting.
- LCC noted that the APA is "in the black" this month (as there is no gazette this month).
- The Committee discussed the APA's income sources (membership income and gazette advertising) and other potential income sources to address the income shortfall.

8. **Project Status Updates**

8.1 **Gazette**

- GH noted that the next issue is on track and that the advertising income will cover the costs of this issue of the gazette.
- GH also noted that Artarmon will have its own repair cafe from October (starting in the Barry Thompson Hall and then moving to the Bowling Club).

9. **Committee Updates**

9.1 **Federation of Willoughby Progress Associations**

- GH noted that she had circulated the FWPA Strategy Map. GH will convert this document into a voting form so that the Committee members can vote on the issues which they consider to be of greatest importance to Artarmon residents.

9.2 **Traffic**

- There was no traffic report as CB was not in attendance.

9.3 **DAs**

- PB noted that there was nothing to report.

9.4 **Membership**

- The Committee voted yes to admit a new member.

10. **Other Business**

- PVR is reviewing the website to determine what pages need updating. PVR requested that all Committee members also undertake such a review.

Meeting closed: 8.30 PM

Next meeting & date	Wednesday, 2 September 2026
Time	7:25 PM for 7:30 PM start
Location	Barry Thompson Community Hall, 139 Artarmon Rd, Artarmon NSW 2064